

MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF DIRECTORS OF  
COTTONWOOD METROPOLITAN DISTRICT  
March 28, 2023

A regular meeting of the Board of Directors of the Cottonwood Metropolitan District was held on Tuesday March 28, 2023 at 7:00 p.m. at the 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen	President/Chairman
AJ Olson	Vice President/Vice Chairman
Tobi Firtel	Treasurer
Phil Cantrell	Secretary
Killian Wade	Assistant Secretary

Also Present were:

Anthony Boone	District Manager
Bret Baird	Baird Grounds Maintenance LLC

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Ms. Firtel moved to approve the agenda. Mr. Olson seconded the motion and the agenda was approved unanimously.

March 28, 2023

Mr. Olson moved to accept the Minutes of the February 28, 2023 meeting. Mr. Wade seconded the motion and it carried unanimously.

#### TREASURER'S REPORT

- a. Invoices: Mr. Boone reviewed the list of invoices received to date. Following discussion of the invoices presented for payment, Ms. Firtel moved to approve check numbers 2784 thru 2801. Mr. Cantrell seconded the motion and it carried unanimously.
- b. 2022 Lottery Report: Mr. Boone noted that the annual report was filed prior to the 3/31/23 deadline.

#### PARK RESERVATIONS

The Board approved the Cub Scout rocket rally for 5/1 and 5/8. The Board agreed to waive the rental fee. Mr. Boone will follow up on a damage deposit and proof of insurance for this event.

Mr. Boone noted that Teresa Scognamillo canceled the proposed shred event due to her scheduling conflict.

#### MAINTENANCE REPORT

Mr. Baird presented the Board with the attached Maintenance & Improvements Report dated March 28, 2023.

Mr. Boone sent an email to Chris Hudson regarding the possible trash increase due to trash truck traffic on Jordan Road. Mr. Hudson said that his department did not have any jurisdiction on this matter. Mr. Hudson suggested that the District address its' concerns to the Community Resource Division of the Parker Police Department.

March 28, 2023

According to Mr. Hudson, the Community Resource Division is responsible for code enforcement. Mr. Boone sent the District's letter to the Community Resource Division and we have not received a response yet.

#### COTTONWOOD HIGHLANDS METRO DISTRICT NO. 1

Mr. Olson noted that the Cottonwood Highlands Metro District No. 1 signed the IGA. Mr. Boone contacted the accountant for that District to coordinate payments to BrightView.

#### COTTONWOOD WATER & SANITATION DISTRICT

Mr. Baird noted that Mr. Tovar was unable to attend tonight's meeting due to his illness. Mr. Baird noted that the Water & Sanitation District wants to start construction as early as next week on the new manhole.

#### 2023 ELECTIONS

Mr. Boone will follow up with our attorneys on director oaths in May.

#### JORDAN ROAD IMPROVEMENTS

The Board reviewed the attached March 22, 2023 memo Mr. Boone emailed to the Board. The Board directed Mr. Boone to add names and addresses to the fence database and prepare a draft questionnaire for the Board's review.

#### WEBSITE UPDATE

Mr. Boone is working with our web master on additional postings to the District's website.

March 28, 2023

There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,

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Phil Cantrell, Secretary