

MINUTES OF THE SPECIAL MEETING
OF THE BOARD OF DIRECTORS OF
COTTONWOOD METROPOLITAN DISTRICT

October 8, 2024

A special meeting of the Board of Directors of the Cottonwood Metropolitan District was held on Tuesday October 8, 2024 at 7:00 p.m. at the 8334 Sandreed Circle, Parker, Colorado 80134. Those Board members present were:

Rick Nielsen President/Chairman

Phil Cantrell Secretary

Tobi Firtel Treasurer

Also Present were:

Anthony Boone District Manager

Bret Baird Baird Grounds Maintenance LLC

Bill Ray WR Communications

Mr. Nielsen called the meeting to order and noted that a quorum was present.

Mr. Cantrell moved to approve the agenda. Ms. Firtel seconded the motion and the agenda was approved unanimously.

October 8, 2024

WR Communications

Mr. Ray introduced himself and gave a brief presentation of his company's history and survey projects.

The Board provided Mr. Ray with a brief history of the proposed capital improvements/fence project.

The Board and Mr. Ray discussed various options on how to proceed with obtaining public feedback on the proposed project. The Board and Mr. Ray agreed to poll the 137 property owners whose fences would be replaced to get their input. Mr. Ray is to send a letter to the 137 property owners with a QR code survey response attached to the letter. Mr. Ray will provide the Board with a draft letter for their approval.

Mr. Ray explained that his fee would be \$3,000 plus expenses for the project. The Board agreed to accept his proposal. Mr. Ray will send an engagement letter to Mr. Boone for his review.

Mr. Boone will provide Mr. Ray with a list of addresses for the 137 property owners.

ABSENT DIRECTORS

Mr. Olson and Mr. Wade were excused from the meeting

There being no further business, upon motion duly made seconded and unanimously carried, the meeting was adjourned sine die.

Respectfully submitted,

Phil Cantrell, Secretary